

Board of Commissioners
Robert Barr, Chairperson
Scott Halliday, Vice-Chairperson
Beverly McCall, Commissioner
Robert Henry, Commissioner
Patrick Mumman, Commissioner
Patricia Miles-Jackson, Commissioner
Brian Broadley, Commissioner



204 4th Street
Ocean City, New Jersey 08226

Phone: 609-399-1062
Fax: 609-399-7590

Jacqueline S. Jones, Executive Director

July 11, 2019

The Board of Commissioners
Ocean City Housing Authority
Ocean City, New Jersey 08226

Dear Commissioner:

The regular meeting of the Ocean City Housing Authority will be held on **Tuesday, July 16, 2019, at 5:00 pm at Administrative Offices – 204 4th Street, Ocean City, NJ 08226.**

The Board may enter into executive session to discuss personnel matters and any other housing business that meets the criteria for an executive session. Formal action may be taken.

Very truly yours,

A handwritten signature in blue ink that reads 'Jacqueline S. Jones'. The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Jacqueline S. Jones
Executive Director

Ocean City Housing Authority

AGENDA

Tuesday, July 16, 2019
Administrative Offices – 204 4th Street
5:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Reading of the "Sunshine Law Statement"
4. Swearing in Brian Broadley
5. Roll Call
6. Approval of Minutes:
 - a. Regular Meeting on June 18, 2019
 - b. Special Meeting on June 25, 2019
7. Fee Accountant's Report
8. Executive Director's Report
9. Committee Reports
10. Old Business
11. New Business
12. Resolutions:

# 2019-27	Approval of Monthly Expenses
# 2019-28	Award Exterminating Services Contract
# 2019-29	Approval of Operating Budget 10/1/2019 – 9/30/2020 <i>(final copy to be provided at Board Meeting)</i>
# 2019-30	Approval of State Budget 10/1/2019 – 9/30/2020 <i>(final copy to be provided at Board Meeting)</i>
- Executive Session if required*
13. Comments from the press and/or public – Limited to 5 minutes for each speaker
14. Comments from Board Members
15. Adjournment

Housing Authority of the City of Ocean City

Regular Board of Commissioner Meeting Minutes

June 18, 2019 – 5:02 p.m.

The regular meeting of the Housing Authority of the City of Ocean City was held on June 18, 2019, at 5:00 p.m. at the Administrative Offices – 204 4th Street, Ocean City, New Jersey 08226.

The meeting was called to order by Chairman Barr. Chairman Barr read the Sunshine Law.

Chairman Barr requested everyone to rise for the Pledge of Allegiance.

Upon roll call those present were:

Commissioner Robert Halliday	
Commissioner Patrick Mumman	
Commissioner Beverly McCall	(arrived at 5:03 p.m.)
Commissioner Robert Henry	
Commissioner Patricia Jackson	(absent)
Chairman Robert Barr	

Also present were Jacqueline Jones, Executive Director, Wendy Hughes, Assistant Executive Director, Charles W. Gabage, Esquire – Solicitor, Linda Cavallo – Accountant and Ron Miller, VHA Assistant Asset Manager – Operations.

Minutes

Chairman Barr requested a motion to approve the Regular Meeting minutes from May 21, 2019. A motion was made by Commissioner Mumman and seconded by Commissioner Henry. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Absent)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Treasurer's Report

Ms. Cavallo reviewed the Financial Report for the eight months ended May 31, 2019. Motion to approve the Treasurer's Report made by Commissioner Halliday and seconded by Commissioner Mumman. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Executive Director's Report

Mrs. Jones stated she provided the Board with an updated cash report. She updated the Board regarding the OCHA office and phone coverage schedule. The phone equipment was installed today. It has been tested and it is working. The plan is to test it for the next week or two and implementation of the new schedule will take place after the 4th of July holiday. Before it is implemented a letter will be sent to the tenants regarding the change. Phone coverage will be from 8:30 am-

4:30 pm and there will be someone at the OCHA office three days a week - Monday, Wednesday and Thursday's. The protocol after hours for emergency work orders will remain the same.

A Special Meeting is scheduled for Tuesday, June 25th at 5 pm. The intent of the meeting is to award the contract for construction of Speitel Commons at Bayview Manor. In addition, any payables that are due will be presented for payment at the meeting.

Mrs. Jones mentioned a Commissioner offered to provide swimming lessons to 10 children in the development. The swimming lessons are conducted by the Aquatic & Fitness Center staff in the City. A postcard was mailed out to see if anyone is interested. There are 5 children who are interested. Commissioner Henry was thanked for financially supporting this effort.

With no further discussion, motion to accept the Executive Director's Report made by Commissioner McCall and seconded by Commissioner Mumman. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Committee Reports – None

Old Business – None.

New Business – Chairman Barr reminded the Board of the Special Meeting next Tuesday, June 25, 2019 at 5 p.m. at the OCHA's Administrative Offices unless otherwise noted.

With no other discussion in related matters the Chairman moved to the Resolutions.

Resolution #2019-22
Resolution to Approve Monthly Expenses

Chairman Barr called for a motion to approve the monthly expenses in the amount of \$52,039.16. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Resolution #2019-23
PHA Certification of Compliance Annual Plan

Chairman Barr called for a motion to approve Resolution #2019-23. A motion was made by Commissioner Mumman; seconded by Commissioner McCall. Mrs. Jones explained the OCHA is considered a small housing authority because there are under 250 units. A small authority is only required to prepare a 5-year plan. However, when there is a “significant amendment” to the Plan an amended plan must be filed. The Authority passed an “Over Income Policy” and that is what generated the amendment. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Resolution #2019-24
Resolution of Compliance (Board of Commissioners and Executive Director)

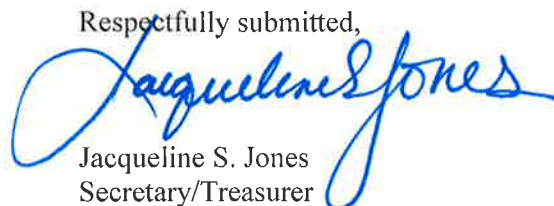
Chairman Barr called for a motion to approve Resolution #2019-24. A motion was made by Commissioner McCall; seconded by Commissioner Halliday. Mrs. Jones explained the DCA requires the Authority to pass this resolution every year to make sure that all Authority commissioners and Executive Director have completed or are in the process of completing the required Commissioner courses.

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

There is no need for Executive Session tonight.

Public Comments: No public present.

With no further business to discuss, Chairman Barr entertained a motion for adjournment of the Regular Meeting. A motion was made by Commissioner Halliday; seconded by Commissioner Henry. The vote was carried unanimously by the Board Members present. The Regular Meeting of the Board of Commissioners was adjourned at 5:19 p.m.

Respectfully submitted,

Jacqueline S. Jones
Secretary/Treasurer

Housing Authority of the City of Ocean City

Board of Commissioner Special Meeting Minutes

June 25, 2019 – 5:00 p.m.

A Special Meeting of the Housing Authority of the City of Ocean City was held on June 25, 2019, at 5:00 p.m. at Administrative Offices – 204 4th Street, Ocean City, New Jersey 08226.

The meeting was called to order by Chairman. Chairman Barr read the Sunshine Law.

Chairman Barr requested everyone rise for the Pledge of Allegiance.

Upon roll call those present were:

Commissioner Robert Halliday
Commissioner Patrick Mumman
Commissioner Beverly McCall
Commissioner Robert Henry
Commissioner Patricia Jackson (arrived 5:01 p.m.)
Chairman Robert Barr

Also present were Jacqueline Jones, Executive Director, Charles W. Gabage, Esquire – Solicitor, Rick Ginnetti, Consultant and Ron Miller, VHA Assistant Asset Manager – Operations.

Resolution #2019-25

Resolution to Approve Monthly Expenses

Chairman Barr called for a motion to approve the monthly expenses in the amount of \$45,745.92. Mrs. Jones stated because this is a Special Meeting, the Authority must include any bills that have been received since the last Board Meeting. This resolution represents those bills. The Board will also notice check# 1798 in the amount of \$30,000 to the State of NJ DEP. This payment is for a permit for Speitel Commons. Mrs. Jones was just informed this check does not need to go out right away. It may be a couple of months before it is needed. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

Resolution #2019-26

Award Contract for Construction of Speitel Commons at Bayview Manor

Chairman Barr called for a motion to approve Resolution #2019-26. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. Mrs. Jones discussed the documents attached to the resolution. These documents are attached for informational purposes before voting on the award tonight. This resolution is to award the contract for the construction of Speitel Commons at Bayview Manor. Mrs. Jones, Ron Miller and the Authority's consultant Rick Ginnetti will meet with the contractor being awarded to discuss the contract and then it would be forwarded to the Solicitor, Mr. Gabage for review. Mrs. Jones will keep the Board updated on any changes, but there are a lot of terms that cannot be modified based on HUD's rules and regulations. The Board took a few minutes to review the documents. Rick Ginnetti reviewed and discussed the project timeline addressing questions from the Board. Commissioner Jackson is in favor of the Speitel Commons new building; however, she would like to make sure the OCHA is able to provide improvements to

Bayview Manor common areas and resident units. Mrs. Jones stated the OCHA and City Hall are aware and recognize there is some improvements needed to the building, common areas and certain units. It is part of the COAH agreement to do this rehabilitation as well. Depending on the budget and funding, the OCHA will determine how much work can be done now at Bayview Manor. If work cannot be done now, the work will be budgeted for the coming years. Brief discussion regarding the environmental insurance. Chairman Barr read the resolution for the record. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

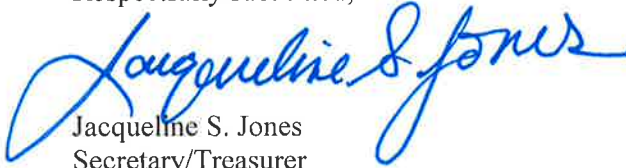
Final copy of the resolution will be provided to the Board Members. Chairman Barr stated this has been a long road and he would like to thank the Board as well as the Authority's Redevelopment Chairman for the time he has put into this project. Chairman Barr stated we can't go without mentioning Ed Speitel who really was a part of this project.

There is no need for Executive Session tonight.

Public Comments: No public present.

With no further business to discuss, Chairman Barr entertained a motion for adjournment of the Regular Meeting. A motion was made by Commissioner Halliday; seconded by Commissioner Mumman. The vote was carried unanimously by the Board Members present. The Regular Meeting of the Board of Commissioners was adjourned at 5:22 p.m.

Respectfully submitted,



Jacqueline S. Jones
Secretary/Treasurer

**THE OCEAN CITY HOUSING AUTHORITY
INCOME & EXPENSE STATEMENT
FYE SEPTEMBER 30, 2019
FOR THE NINE MONTHS ENDED JUNE 30, 2019**

	ANNUAL BUDGET	BUDGET THRU JUNE	ACTUAL THRU JUNE	VARIANCE FROM BUDGET (+OVER/ & -UNDER)	NOTES:
INCOME					
DWELLING RENTAL	\$ 573,780	\$ 430,335	\$ 429,430	\$ (905)	This represents actual rent received from Tenants to date.
OTHER TENANT-EXCESS UTILITIES	4,200	3,150	3,581	431	This represents actual excess utilities income to date.
TOTAL TENANT REVENUE	577,980	433,485	433,011	(474)	
HUD OPERATING SUBSIDY	306,330	229,748	266,534	36,786	This represents HUD funding to date-HUD adjusted yr-to-date Subsidy in June. June's Subsidy \$59,236.
HUD CAPITAL FUNDS-OPERATIONS	172,800	129,600	129,600	0	Accrued this income year-to-date.
TOTAL HUD FUNDING	479,130	359,348	396,134	36,786	
INVESTMENT INCOME-UNRESTRICTED	150	113	84	(29)	Actual income is less than expected
NONDWELLING RENTAL INCOME	13,200	9,900	9,900	0	This represents nondwelling income to date.
OTHER INCOME-LAUNDRY	7,400	5,550	6,393	843	Income is paid qtrly-Feb, May, Aug and Nov.
OTHER INCOME-FRAUD RECOVERY	5,000	3,750	0	(3,750)	This represents actual amount received in fiscal year.
OTHER INCOME-MISCELLANEOUS	5,580	4,185	10,427	6,242	Late charges, legal fees-tenant, extra keys, change locks, cleaning reimbursements, etc.
TOTAL INCOME	1,088,440	816,331	855,949	39,618	Overbudget due to late charges & legal fees paid.
EXPENSES					
ADMINISTRATIVE SALARIES	32,500	24,375	15,162	(9,213)	This represents actual salaries to date-salary thru 3/8/19 when employee left employment
AUDIT FEES	9,000	6,750	6,750	0	Accrued expense year-to-date.
ADVERTISING	3,200	2,400	495	(1,905)	Actual expenses are less than budgeted.
EMPLOYEE BENEFITS-ADMIN	29,040	21,780	13,438	(8,342)	Actual expenses are less than budgeted due to employee left employment on 3/8/19.
OFFICE EXPENSES					Accrued actual fees: Yardi (\$488 a mo) & Prorated Convexserv (\$95 a mo) for 89mos.
COMPUTER SERVICES	9,000	6,750	5,247	(1,503)	Actual expenses are less than budgeted.
COPIER	3,500	2,625	1,845	(780)	Actual expenses are less than budgeted.
DUES & PUBLICATIONS	1,500	1,125	514	(611)	Actual expenses are less than budgeted.
OFFICE SUPPLIES	2,500	1,875	1,178	(697)	Actual expenses are less than budgeted.
PHONE & INTERNET	11,000	8,250	7,534	(716)	Actual expenses are less than budgeted.
POSTAGE	2,000	1,500	551	(949)	Actual expenses are less than budgeted.
LEGAL	15,000	11,250	8,176	(3,074)	Actual expenses are less than budgeted.
TRAVEL	450	338	0	(338)	Actual expenses are less than budgeted.
TRAINING	4,200	3,150	1,201	(1,949)	Actual expenses are less than budgeted.
ACCOUNTING	15,000	11,250	11,250	0	
MANAGEMENT FEES	130,000	97,500	107,072	9,572	Actual expenses are more than budgeted.
MISCELLANEOUS-SUNDRY	12,000	9,000	4,929	(4,071)	Actual expenses are less than budgeted.
	279,890	209,918	185,342	(24,576)	

THE OCEAN CITY HOUSING AUTHORITY
INCOME & EXPENSE STATEMENT
FYE SEPTEMBER 30, 2019
FOR THE NINE MONTHS ENDED JUNE 30, 2019

	ANNUAL BUDGET	BUDGET THRU JUNE	ACTUAL THRU JUNE	VARIANCE FROM BUDGET (+OVER/ & -UNDER)	NOTES:
OTHER TENANT SERVICES	3,030	2,273	2,740	467	Includes \$200 a month (totaling \$1,800.00) and Christmas party (\$940).
WATER/SEWER	105,000	78,750	63,153	(15,597)	Represents actual Oct-May bills and estimated June using 6/2018 amount.
ELECTRIC	110,000	82,500	73,558	(8,942)	Represents actual Oct-May bills and estimated June using 6/2018 amount.
GAS	56,000	42,000	37,912	(4,088)	Represents actual Oct-May bills and estimated June using 6/2018 amount.
	271,000	203,250	174,623	(28,627)	
MAINTENANCE LABOR	59,860	44,895	27,936	(16,959)	Actual expenses are less than budgeted.
MAINT. MATERIALS	50,000	37,500	24,317	(13,183)	Actual expenses are less than budgeted.
MAINT. CONTRACT COSTS	130,000	97,500	108,062	10,562	Actual expenses are slightly higher than budgeted.
EMPLOYEE BENEFITS	35,440	26,580	23,307	(3,273)	Actual expenses are less than budgeted.
	275,300	206,475	183,622	(22,853)	
INSURANCE	110,000	82,500	71,680	(10,820)	Actual expenses are less than budgeted.
BAD DEBTS	5,000	3,750	3,750	0	Accrued expense year-to-date
COMPENSATED ABSENCES	5,500	4,125	4,125	0	Accrued expense year-to-date
PAYMENT IN LIEU OF TAXES	30,280	22,710	22,710	0	Accrued expense year-to-date
PENSION	21,000	15,750	14,267	(1,483)	Actual expense is less than budgeted.
RETIREE BENEFITS	25,000	18,750	17,964	(786)	Actual expenses are less than budgeted.
DUE TO CITY OF OCEAN CITY	60,000	45,000	95,000	50,000	This represents all payments made in fiscal year. \$5,000 per month & \$50,000 additional payment made in January.
	256,780	192,585	229,496	36,911	
TOTAL EXPENDITURES	1,086,000	814,501	775,823	(38,678)	
PROFIT (LOSS)	\$ 2,440	\$ 1,830	\$ 80,126	\$ 78,296	

Ocean City Housing Authority

Administrative Report

DATE: July 11, 2019

TO: Board of Commissioners, Ocean City Housing Authority

FROM: Jacqueline S. Jones, Executive Director

SUBJECT: Monthly Report (Stats for June 2019)

PERIOD: June 11, 2019 to July 10, 2019

Peck's Beach – New Jersey Housing and Mortgage Finance Agency (NJHMFA) Pre-Development Funds – [No change from June 2019](#)

Below is a summary of the expenses that have been submitted and paid by NJHMFA for the pre-development cost for Peck's Beach Village – Speitel Manor. These expenses are paid directly from NJHMFA to the vendor. This update will be included in this report through the end of the pre-development phase.

Pre-Development Funds - NJHMFA for Peck's Beach - #2986				
Pre-Development Uses	Approved Budget	Previously Disbursed	This Transaction - 10/18/18	Balance of Funds
HUD Approvals-Inventory				
Removal/Title Search	\$ 27,500.00	\$ 743.00	\$ 100.00	\$ 26,657.00
Architect	\$ 90,000.00	\$ -	\$ 90,000.00	\$ -
Site Engineer	\$ 66,000.00	\$ 28,772.64	\$ 16,101.66	\$ 21,125.70
Energy Star Review	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Environmental Consultant	\$ 18,500.00	\$ 2,472.50	\$ -	\$ 16,027.50
Geo Tech Consultant	\$ 12,500.00	\$ -	\$ -	\$ 12,500.00
Survey	\$ 7,000.00	\$ 4,620.00	\$ -	\$ 2,380.00
Attorney	\$ 36,000.00	\$ 5,895.00	\$ 990.00	\$ 29,115.00
Consulting Fees	\$ 125,000.00	\$ 37,273.00	\$ 19,542.45	\$ 68,184.55
VHA - \$6,977 TO DATE				\$ -
5% Contingency	\$ 19,175.00	\$ -	\$ -	\$ 19,175.00
Totals	\$ 402,675.00	\$ 79,776.14	\$ 126,734.11	\$ 196,164.75

OCHA Budget for FY 2020

The Operating Budget for the year-ending 9/30/2020, will be presented to the board at the meeting.

Revised Office and Phone Coverage Schedule

The revised office and phone coverage schedule will be in effect on Monday, July 15, 2019. All residents have been notified by mail of the new office and phone hours. Signs will be posted with this information as well.

Real Estate Assessment Center (REAC)

HUD's division of REAC is responsible for the physical inspection of the Authority's property. The property is due for an inspection, but we have not been notified of a date of the inspection as of this writing.

Update: It appears the REAC inspection has not been scheduled due to the pending conversion to the Rental Assistance Demonstration (RAD) program.

Audit – Year Ending 9/30/2018

The audit for year-ending 9/30/2018, has been filed by the due date, which was June 30, 2019. The auditor completed the audit without the Post-Employment Health Benefit amount as these figures have not been published yet by the State of New Jersey. When the Pos-Employment Health Benefit information is released the auditor will update the audit and re-file it with HUD. Once the audit is re-filed, the auditor will present the audit to the board.

Rental Assistance Demonstration Program (RAD)

The RAD application has been submitted to HUD. The Authority staff and consultant are in communication with the HUD RAD team to review the options for the OCHA RAD conversion.

There are monthly update calls with the Authority's RAD Transaction Manager for HUD and the Authority's consultant. There are many moving parts regarding the RAD conversion along with the redevelopment of Peck's Beach. A variety of factors including timing, regulations and funding are involved making this a complicated transaction.

The update calls with the HUD Transaction Manager continue. A request was made to HUD to remove the existing CHAP (Commitment to enter into a Housing Assistance Payment) contract, which was based on YE 2016 funding and replace it with a CHAP based on YE 2018 funding. The request was granted, and the new CHAP dated February 7, 2019, was received with the new funding figures.

Update: The update calls with the HUD Transaction Manager are continuing as scheduled. The most recent call was Thursday, June 13, 2019. The next scheduled call is July 18, 2019.

Peck's Beach – NJHMFA Pre-Development

An update on the progress of the Peck's Beach Re-development will be given at the board meeting.

Board of Commissioners –Rutgers Training Program Status

Commissioner	Training Program Status
Robert Barr, Chairman	Completed
Robert Scott Halliday, Vice Chairman	Completed
Brian Broadley	In Process
Robert Henry	Completed
Beverly McCall	Completed
Patricia Miles-Jackson	Completed
Patrick Mumman	In Process

Ocean City Housing Authority

Cash Report

As of June 30, 2019

Net Cash Position:

Cash Balance per Reconciled Bank Statements at 05/31/2019				\$81,772.39
Capital 2018 Cash-Pending for draw down from HUD eLOCCS				\$182,217.00
Capital 2019 Cash-Pending for draw down from HUD eLOCCS				\$189,416.00
Add: A/R-Tenants	Current	\$ 4,211.44		\$10,684.39
	Past	6,472.95		

**PREDEVELOPMENT EXPENSES REIMBURSABLE
FROM NJHMFA (4 bills)- Craig Test Boring, NJDEP,
Marathon Engineering**

\$52,920.00

Less: Bill List payments - July 2019 (\$48,908.86)

Accrued Expenses - Total from detail below (\$40,147.50)

<u>Accrued Expenses</u>	<u>Annual Budget</u>	<u>No of Months</u>	<u>Amount Accrued Less Paid</u>
Insurance-Prop/Flood	110,000.00	9	9,562.50
Bad Debt	5,000.00	9	3,750.00
Comp Absences	5,500.00	9	4,125.00
P.I.L.O.T.	30,280.00	9	22,710.00
Net Accrual	<u>150,780.00</u>		<u>40,147.50</u>

Net Cash Position Before Amounts Due City of Ocean City \$427,953.42

Due to Other Governments per 9/30/2016 Audit - City of Ocean City (\$173,274.00)

Accrued P.I.L.O.T - Year-End 9/30/2018-Unaudited (\$20,840.00)

Due to City of Ocean City for Storm Sandy FEMA per 9/30/2016 Audit (\$152,434.00)

Net Cash Balance \$254,679.42

Summary of Payments to the City of Ocean City

		<u>Total Paid</u>	<u>Balance</u>
Due to City of Ocean City for Storm Sandy FEMA per 9/30/2016 Audit			\$ (252,434)
PAYMENTS:			
OCT - DEC 2018	\$ 15,000	\$ 15,000	\$ (237,434)
JAN - JUN 2019	\$ 80,000	\$ 95,000	\$ (157,434)
JUL 2019	\$ 5,000	\$ 100,000	\$ (152,434)

	<u>Average Expenses*</u>	<u>Cash Available**</u>	
Per Month	\$ 80,647	5.31	Months
Per Day	\$ 2,688	159	Days

*Average Expenses Net of Add'l Payment to City of OC.

**Cash Available Before Amounts due to City of OC.

**Ocean City Housing Authority
County of Cape May
State of New Jersey**

**RESOLUTION NO. 2019-27
A Resolution Approving Regular Monthly Expenses**

WHEREAS, the Housing Authority of the City of Ocean City incurred various financial obligations since the last meeting; and it is the desire of the Commissioners of said Authority to have their obligations kept current; and,

WHEREAS, prior to the Board meeting, a member of the Board of Commissioners read and reviewed the itemized list of incurred expenses attached hereto and does recommend payment of the expenses on the Bill List in the amount of \$48,908.86


NOW, THEREFORE, BE IT RESOLVED that the Secretary-Treasurer be and is hereby authorized to pay the monthly bills that are presented to the Board of Commissioners for consideration on this date.

ADOPTED: July 16, 2019

VOTE:


Commissioner	Yes	No	Abstain	Absent	Motion	Second
Vice Chairman Halliday	✓					
Commissioner McCall	✓					✓
Commissioner Jackson	✓					
Commissioner Henry	✓					
Commissioner Mumman	✓				✓	
Commissioner Broadley	✓					
Chairman Barr	✓					

OCEAN CITY HOUSING AUTHORITY

BY: 
Robert Barr, Chairperson

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Ocean City Housing Authority's Board of Commissioners held on July 16, 2019 at Administrative Offices – 204 4th Street, Ocean City, New Jersey.

By: 
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

**OCEAN CITY HOUSING AUTHORITY
BILL LIST - JULY 2019**

Check #	Vendor	Invoice Notes	Total Amount
1802	AETNA HEALTH & LIFE INSURANCE	Qtrly retiree coverage 8/1-11/1/2019	2,750.19
1803	ATLANTIC CITY ELECTRIC	June 2019 Electric	5,060.54
1804	LINDA AVENA	July 2019 Accounting Services	1,250.00
1805	BROOKE GROUP	May 2019 Consulting Services	480.00
1806	CITY OF OCEAN CITY	June 2019-due to OC for FEMA	5,000.00
1807	CLEAN SWEEP	June 2019 BVM Cleaning	1,700.00
1808	COPIER PLUS	June copier lease/overage	34.60
1809	DAILY JOURNAL	Special Bd Mtg ad	34.76
1810	DELTA DENTAL	August 2019 dental benefits	172.84
1811	DRAIN DOCTOR	Maint - plumbing 424PBF	430.00
1812	FLORENCE DRISCOLL	Tenant Services for July 2019	200.00
1813	EISENSTAT, GABAGE & FURMAN	Legal svcs - May 2019	845.00
1814	GENSERV INC	Maint contract - generator	2,971.00
1815	GLEN O. STULL	July 2019 Medicare B & prescription Reimb	168.00
1816	ROBERT HARRIS	Trash Room cleaning for July 2019	200.00
1817	HOME DEPOT PRO	Maintenance supplies	246.70
1818	HUMANA INSURANCE COMPANY OF NY	Retiree prescription coverage-Aug 2019	24.40
1819	JOHN J. SPITZ	July 2019 Medicare B & prescription Reimb	961.82
1820	MAX COMMUNICATIONS	Phone set up - OC to VHA	2,034.99
1821	NATIONAL TENANT NETWORK	June 2019 Criminal Checks	100.00
1822	NICKELS ULTRA DRY CARPET CLEANING	Maint contract - carpet cleaning 214 BVM	100.00
1823	NJ AMERICAN WATER	Water - June 2019	6,774.80
1824	NJ DEPARTMENT OF LABOR	2018 Assessment fees	18.68
1825	OMEGA PEST MANAGEMENT	June 2019 Pest control	588.50
1826	ROBERT L. ROWELL	Maint grounds labor for July 2019	200.00
1827	RPM LANDSCAPE CONTRACTOR	June 2019 Landscaping	2,125.00
1828	SHERWIN WILLIAMS	Paint	195.78
1829	SHOEMAKER LUMBER	Maint Supplies	19.67
1830	SOUTH JERSEY GAS	Gas - June 2019	932.44
1831	SUPERIOR VISION	August 2019 vision benefits	19.71
1832	US BANK EQUIPMENT FINANCE	July 2019 copier contract	185.01
1833	VERIZON DSL	BVM fax and phone line - June 2019	136.69
1834	VERIZON WIRELESS	Maint cell phone - July 2019	55.22
1835	VINELAND HOUSING AUTHORITY	July 2019 mgmt fees; postage reimb	6,332.80
1836	WALLACE HARDWARE	Maint Supplies	36.87
1837	CAROL DIESTLER	Security Deposit return	812.01
180702214010	HORIZON BCBS OF NJ	July 2019 Health Benefits	2,340.85
	TOTAL JULY DISBURSEMENTS		\$ 45,538.87
	PAYROLL - JUNE 2019		\$ 2,257.52
	PAYROLL TAXES - JUNE 2019		\$ 705.83
	ADP PAYROLL PROCESSING FEES - JUNE 2019		\$ 114.68
	PENSION - JUNE 2019		\$ 232.96
	PNC BANK FEE - JUNE 2019		\$ 59.00
	TOTAL BILL LIST - JULY 2019		\$ 48,908.86

**Ocean City Housing Authority
County of Cape May
State of New Jersey**

**RESOLUTION NO. 2019-28
Resolution Awarding Exterminating Services Contract**

WHEREAS, the Ocean City Housing Authority has solicited Requests for Bid Proposals for Extermination Services; and

WHEREAS, two Extermination companies submitted proposals; and

WHEREAS, Omega Pest Management LLC is the apparent lowest qualified bidder; and

WHEREAS, it is recommended to the Board of Commissioners to contract Omega Pest Management LLC to provide the Ocean City Housing Authority with its extermination services for a 12-month period commencing July 1, 2019 through June 30, 2020 in an amount not to exceed \$40,000.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes its executive director or his designee to prepare and execute the Extermination Services contract Omega Pest Management LLC for the term indicated above.


ADOPTED: July 16, 2018

VOTE:

Commissioner	Yes	No	Abstain	Absent	Motion	Second
Vice Chairman Halliday	✓					
Commissioner McCall	✓				✓	
Commissioner Jackson	✓					
Commissioner Henry	✓					
Commissioner Mumman	✓					
Commissioner Broadley	✓					✓
Chairman Barr	✓					

OCEAN CITY HOUSING AUTHORITY

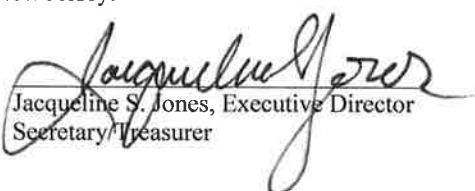
BY: _____


Robert Barr, Chairperson

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Ocean City Housing Authority's Board of Commissioners held on July 16, 2019 at Administrative Offices – 204 4th Street, Ocean City, New Jersey.

By: _____


Jacqueline S. Jones, Executive Director
Secretary/Treasurer

THE HOUSING AUTHORITY OF THE CITY OF OCEAN CITY

UNIT PRICING - CONTRACTOR MUST FILL IN ALL FIELDS - DO NOT ALTER FORM

EXTERMINATING SERVICES

UNIT PRICING TABLE PAGE 1 OF 2

CODE	DESCRIPTION	UNIT PRICE (TREATMENT FOR 1 MONTH)	# OF TIMES SERVICES ARE RENDERED	TOTAL PRICE
EXT-BAYVIEW	Provide price to exterminate at Bayview (Defined in specification above, service all units 1 line)	\$213.50	12	\$2,562.-
EXT-PECKS-SENIOR	Provide price to exterminate at Pecks-Senior (Defined in specification above, service all units 1 line)	\$70.00	12	\$840.-
EXT-PECKS-FAMILY	Provide price to exterminate at Pecks-Family (Defined in specification above, service all units 1 line)	\$140.00	12	\$1,680.-

ESTIMATED QUANTITIES LISTED ARE FOR CALCULATION PURPOSES ONLY.

THE HOUSING AUTHORITY RESERVES THE RIGHT TO ADJUST THESE QUANTITIES AS NEEDED.

Total Price of all rows \$ 5082

Five thousand and eighty two dollars ⁰⁰/₁₀₀

TOTAL PRICE IN WRITTEN WORD FORM

The bid price is to contain all direct and indirect costs, including out-of-pocket expenses

Omega Pest Management BY Dennis Mayhew

Firm Name

887 Willow Grove Rd, Pittsboro, NC 27312

Street, Town, State, Zip Code

856-692-5159 Telephone

856-839-0220 Fax

Sworn to and subscribed before me on this day of .20

Signature of proposer if the proposer is an individual

Signature of partner if proposer is a partnership

Signature of officer if the proposer is a corporation

Notary Public (SEAL)

Title

THE HOUSING AUTHORITY OF THE CITY OF OCEAN CITY

UNIT PRICING - CONTRACTOR MUST FILL IN ALL FIELDS - DO NOT ALTER FORM

EXTERMINATING SERVICES

UNIT PRICING TABLE PAGE 2 OF 2

CODE	DESCRIPTION	UNIT PRICE	Estimated Hours	Total
EXT-BED-0BR	Provide Price for treatment of Bed Bugs in an efficiency apartment	\$275.00		
EXT-BED-1BR	Provide Price for treatment of Bed Bugs in a one (1) bedroom apartment	\$300.00		
EXT-BED-2BR	Provide Price for treatment of Bed Bugs in a two (2) bedroom apartment	\$352.00		
EXT-BED-3BR	Provide Price for treatment of Bed Bugs in a three (3) bedroom apartment	\$400.00		
EXT-BED-4BR	Provide Price for treatment of Bed Bugs in a four (4) bedroom apartment	\$450.00		
EXT - HOURS	Provide Price for 1 exterminator per hour. (Estimated # of hours for the length of the contract is 20)	\$85.00	20	\$1700.00

Apartment Size by "Average Total Square Footage"

370	Average Square Footage for an EFFICIENCY apartment
704	Average Square Footage for a ONE BEDROOM apartment
722	Average Square Footage for a TWO BEDROOM apartment
756	Average Square Footage for a THREE BEDROOM apartment
1008	Average Square Footage for a FOUR BEDROOM apartment

**Ocean City Housing Authority
County of Cape May
State of New Jersey**

**RESOLUTION NO. 2019-29
APPROVAL OF OPERATING BUDGET 2019-2020 FOR
OCEAN CITY HOUSING AUTHORITY**

WHEREAS, it becomes necessary to prepare and submit a combined operating budget of the Ocean City Housing Authority for the fiscal year ending September 30, 2020.

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,132,840, Total Appropriations, including any Accumulated Deficit if any, of \$1,117,090 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Ocean City Housing Authority that the Combined Operating Budget for the fiscal year ending September 30, 2020 be approved.

The Commissioners feel that the approved expenditures are necessary in the efficient and economical operating of housing for the purpose of serving low-income families and senior citizens. Also, the financial plan is reasonable in that it indicates a source of funding adequate to cover all proposed expenditures and that it does not provide Federal Funding in excess of that payable under Circular HM 7475.12 and that all proposed charges and expenditures will be consistent with provisions of law and the Annual Contributions Contract.

ADOPTED: July 16, 2019

VOTE:

Commissioner	Yes	No	Abstain	Absent	Motion	Second
Vice Chairman Halliday	✓				✓	
Commissioner McCall	✓					✓
Commissioner Jackson				✓		
Commissioner Henry	✓					
Commissioner Mumman	✓					
Commissioner Broadley	✓					
Chairman Barr	✓					

OCEAN CITY HOUSING AUTHORITY

BY: _____

Robert Barr, Chairperson

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Ocean City Housing Authority's Board of Commissioners held on July 16, 2019 at Administrative Offices – 204 4th Street, Ocean City, New Jersey.

By: _____

Jacqueline S. Jones, Executive Director
Secretary/Treasurer

PUBLIC HOUSING

	BUDGET YEAR	ANNUALIZED YEAR	PROJECTED YEAR	PER AUDIT
	9/30/2019	9/30/2019	9/30/2020	9/30/2018
			Significant Variances	NOTES:
INCOME				
DWELLING RENTAL	\$ 573,780	\$ 573,414	\$ 573,780	\$ 579,885
				Mar/Apr/May/June average \$46,450. (Use \$47,300 X 12 mo-same as 2019 Budget)
OTHER TENANT-EXCESS UTILITIES	4,200	3,629	5,170	6,709
TOTAL TENANT REVENUE	577,980	577,043	578,950	586,594
HUD OPERATING SUBSIDY	306,330	310,947	332,380	306,923
			21,433	89% projected to be \$373,460 X 89% (\$373,460 X 89%)
HUD CAPITAL FUNDS-OPERATIONS	172,800	172,800	181,840	299,738
TOTAL HUD FUNDING	479,130	483,747	514,220	606,661
INVESTMENT INCOME-UNRESTRICTED	150	111	120	195
NONDWELLING RENTAL INCOME	13,200	13,200	13,200	13,400
OTHER INCOME-REIMBURSEMENT FROM NJHMFA	0	0	0	38,040
OTHER INCOME-INSURANCE FROM THEFT	0	0	0	8,050
OTHER INCOME-LAUNDRY	7,400	9,590	8,360	7,126
				Average of 9/30/18 and projected 9/30/19 years
OTHER INCOME-FRAUD RECOVERY	5,000	0	4,300	8,646
				Average of 9/30/18 and projected 9/30/19 years
OTHER INCOME-MISCELLANEOUS	5,580	14,075	13,690	13,295
				Average of 9/30/18 and projected 9/30/19 years
TOTAL INCOME	1,088,440	1,097,766	1,132,840	1,282,007
EXPENSES				

OCEAN CITY HOUSING AUTHORITY						
PROJECTED BUDGET						
FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020						
PUBLIC HOUSING						
	BUDGET YEAR 9/30/2019	ANNUALIZED YEAR 9/30/2019	PROJECTED YEAR 9/30/2020	Significant Variances	PER AUDIT 9/30/2018	NOTES:
ADMINISTRATIVE SALARIES	32,500	15,162	0	(15,162)	31,046	No Administrative Salaries are projected FYE 9/30/2020
AUDIT FEES	9,000	9,000	9,000		9,000	Based on 2019 contract
ADVERTISING	3,200	743	1,000		3,185	Based on annualized expenses
EMPLOYEE BENEFITS-ADMIN	29,040	13,438	0	(13,438)	37,516	No Administrative Salaries are projected FYE 9/30/2020
OFFICE EXPENSES						
COMPUTER EXPENSE	9,000	6,996	7,000		8,223	Based on 2019 Fees
CONSULTANTS - RAD CONVERSION	0	0	35,000	35,000	0	
COPIER	3,500	2,832	3,500		2,345	Based on annualized expenses
DUES & PUBLICATIONS	1,500	771	1,000		568	Based on annualized expenses
OFFICE SUPPLIES	2,500	1,491	2,000		1,906	Based on annualized expenses
PHONE & INTERNET	11,000	9,675	10,000		10,416	Based on annualized expenses
POSTAGE	2,000	827	1,000		1,939	Based on annualized expenses
LEGAL	15,000	10,194	15,000	4,806	15,671	Based on 2019 contract
LEGAL - RAD	0	0	20,000	20,000	0	
TRAVEL	450	0	500		0	Based on 9/30/19 budget
TRAINING	4,200	1,802	2,000		1,641	Based on annualized expenses
ACCOUNTING	15,000	15,000	17,500		15,000	Based on additional work hours
MANAGEMENT FEES	130,000	133,743	162,130	28,387	90,121	Based on annualized expenses
MISCELLANEOUS-SUNDRY	12,000	5,243	13,000		11,398	SEE Sundry Schedule
	279,890	226,917	299,630	72,713	239,975	
OTHER TENANT SERVICES	3,030	3,810	9,700	5,890	2,775	3 Residents @ \$200 each per month stipend plus Holiday Party
	3,030	3,810	9,700		2,775	
WATER/SEWER	105,000	84,977	93,470		101,954	Average of 9/30/18 and projected 9/30/19 years
ELECTRIC	110,000	102,339	105,000		99,427	Based on annualized expenses
GAS	56,000	55,355	60,000		44,829	Based on annualized expenses
	271,000	242,671	258,470		246,210	

OCEAN CITY HOUSING AUTHORITY						
PROJECTED BUDGET						
FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020						
PUBLIC HOUSING						
	BUDGET YEAR 9/30/2019	ANNUALIZED YEAR 9/30/2019	PROJECTED YEAR 9/30/2020	Significant Variances	PER AUDIT 9/30/2018	NOTES:
MAINTENANCE LABOR	59,860	37,304	63,390	26,087	37,035	Steve is budgeted for 40 hr/wk plus P/T position
MAINT. MATERIALS	50,000	28,383	39,500	11,117	50,111	Average of 9/30/18 and projected 9/30/19 years
MAINT. CONTRACT COSTS	130,000	141,147	150,000		123,338	Based on annualized expenses
EMPLOYEE BENEFITS	35,440	30,771	35,470		43,152	Per Salary & Benefits Schedule
	275,300	237,605	288,360		253,636	
INSURANCE	110,000	95,573	95,900		96,045	Average of 9/30/18 and projected 9/30/19 years
BAD DEBTS	5,000	5,000	5,000		10,056	Based on 9/30/19 budget
COMPENSATED ABSENCES	5,500	5,500	5,500		2,975	Based on 9/30/19 budget
PAYMENT IN LIEU OF TAXES	30,280	30,281	31,750		34,038	Per PILOT Schedule
PENSION	21,000	18,957	22,000		(43,739)	Based on 2019 Annual Appropriation plus 15%
RETIREE BENEFITS	25,000	24,822	25,780		23,045	Per Retirees Schedule
PH CAPITAL FUNDS FOR RAD CONVERSION	0	0	75,000	75,000	0	Capital Funds for RAD Conversion
				(110,000)	0	Full amount to be paid by 9/30/19. Removed from budget.
DUE TO THE CITY OF OCEAN CITY	60,000	110,000	0		122,420	
	256,780	290,133	260,930			
TOTAL EXPENDITURES	1,086,000	1,001,136	1,117,090		865,016	
PROFIT (LOSS)	\$ 2,440	\$ 96,630	\$ 15,750		\$ 416,991	

2019 HOUSING AUTHORITY BUDGET RESOLUTION

Ocean City Housing Authority
County of Cape May
State of New Jersey

RESOLUTION NO. 2019-30

FISCAL YEAR: FROM OCTOBER 1, 2019 TO SEPTEMBER 30, 2020

WHEREAS, the Annual Budget and Capital Budget for the Ocean City Housing Authority for the fiscal year beginning October 1, 2019 and ending September 30, 2020 has been presented before the Members of the Ocean City Housing Authority at its open public meeting of July 16, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,132,840, Total Appropriations, including any Accumulated Deficit if any, of \$1,117,090 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other user charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the Members of the Ocean City Housing Authority, at an open public meeting held on July 16, 2019 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Ocean City Housing Authority for the fiscal year beginning October 1, 2019 and ending September 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Ocean City Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on October 15, 2019.

DATED: July 16, 2019

OCEAN CITY HOUSING AUTHORITY

BY: 

Robert Barr, Chairperson

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Ocean City Housing Authority's Board of Commissioners held on July 16, 2019 at Administrative Offices – 204 4th Street, Ocean City, New Jersey.

By: 

Jacqueline S. Jones, Executive Director
Secretary/Treasurer

Commissioner	Yes	No	Abstain	Absent	Motion	Second
Vice Chairman Halliday	✓				✓	
Commissioner McCall	✓					✓
Commissioner Jackson				✓		
Commissioner Henry	✓					
Commissioner Mumman	✓					
Commissioner Broadley	✓					
Chairman Barr	✓					

2019 HOUSING AUTHORITY BUDGET RESOLUTION

OCEAN CITY HOUSING AUTHORITY

RESOLUTION: #2019-30

FISCAL YEAR: FROM: OCT. 1, 2019 TO: SEPT. 30, 2020

WHEREAS, the Annual Budget and Capital Budget for the Ocean City Housing Authority for the fiscal year beginning, October 1, 2019 and ending, September 30, 2020 has been presented before the governing body of the Ocean City Housing Authority at its open public meeting of July 16, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,132,840, Total Appropriations, including any Accumulated Deficit if any, of \$1,117,090 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

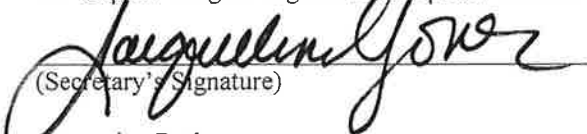
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Ocean City Housing Authority, at an open public meeting held on July 16, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Ocean City Housing Authority for the fiscal year beginning, October 1, 2019 and ending, September 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Ocean City Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on October 15, 2019.


(Secretary's Signature)

7/16/19
(Date)

Governing Body
Member:

Recorded Vote

Yes

No

Abstain

Absent

Vice Chairman Halliday

✓
✓

Commissioner McCall

✓

Commissioner Jackson

Commissioner Henry

✓

Commissioner Mumman

✓

Commissioner Broadley

✓

Chairman Barr

✓