

## **Housing Authority of the City of Ocean City**

### **Regular Board of Commissioner Meeting Minutes**

**November 21, 2017 – 5 p.m.**

The regular meeting of the Housing Authority of the City of Ocean City was held on November 21, 2017, at 5:00 p.m. at 204 4<sup>th</sup> Street, Ocean City, New Jersey 08226.

The meeting was called to order by Chairman Barr and began with the Pledge of Allegiance. Chairman Barr read the Sunshine Law.

Chairman Barr stated the first order of business is to swear in three new commissioners. Mr. Gabage swore in the three commissioners, Michael Dattilo, Sean Scarborough and Beverly McCall. Chairman Barr welcomed and thanked the three new commissioners.

Upon roll call those present were:

Commissioner Robert Halliday	
Commissioner Sean Scarborough	
Commissioner Michael Dattilo	
Commissioner Beverly McCall	
Commissioner Paula McFarland	<i>(absent)</i>
Commissioner Patricia Jackson	<i>(absent)</i>
Chairman Robert Barr	

Also present were Jacqueline Jones, Executive Director, Wendy Hughes, VHA Assistant Executive Director, Charles W. Gabage, Esquire – Solicitor, Linda Cavallo – Accountant, Ron Miller, VHA Assistant Asset Manager – Operations and Sandy Velez, VHA Assistant Asset Manager -- Occupancy.

Chairman Barr requested a motion to move Resolution 2017-71 Honoring the Memory of Ed Speitel up to the top of the Agenda. A motion was made by Commissioner Halliday and seconded by McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Chairman Barr stated it is the Board's first meeting without Ed and the meeting isn't the same without him. Chairman Barr still gets urges to call him and tell him what is happening. Over the last three years Chairman Barr spent quite a bit of time with Ed on the phone and in person and was able to get to know him. Chairman

Barr is so glad he was able to spend those times and get to know a quality person. Ed Speitel cared about the residents of the Ocean City Housing Authority so much. Ed wanted to do right by the residents, the OCHA Board and the City of Ocean City. Mr. Speitel was a pillar of the community. Not only is this resolution honoring Ed for the work he did for the Housing Authority, but with approval of this resolution tonight the OCHA will be naming the new building in Ed's name. Chairman Barr asked if any other commissioners had any further comments to make at this time.

Commissioner Halliday stated it was an honor to not just work and be on the Housing Authority Board with Ed, but to be a friend of his. You could not ask for a more quality person. Ed went the extra mile to make sure things were done right. He will be sorely missed and Commissioner Halliday is thankful that he had the opportunity to serve with Ed.

Commissioner Scarborough stated he was able to be with Ed every day for 30 years. They had an opportunity to work in the same office and on the same projects for literally 30 years. It is remarkable that a lot of people at this table were able to experience Ed's spirit and his humanity.

Chairman Barr stated that even in some very tough times Ed made it fun and drilled down everything in detail. Chairman Barr can remember sitting around his kitchen counter with Ed. His passing is such a shock and he will be missed, but as a result of what is being done tonight his memory will go on in Ocean City and the Housing Authority forever.

Mr. Gabage stated he did not know Ed for 30 years and only knew him as a commissioner, but if Mr. Gabage added all the years that he has represented Housing Authorities it is probably over 50 and probably saw hundreds of commissioners come and go during that time and Ed Speitel was really a commissioner's commissioner not only in detail, but he was really dedicated. He inspired people around him. Mr. Gabage doesn't believe this Authority would be where it is right now if it wasn't for Ed. Others were obviously involved, but Ed was the "maker and the shaker". Right now the OCHA has a wonderful future financially and things have been done to correct some mistakes that were done in the past. Mr. Gabage thinks that the Authority is moving in a positive direction today because of the spirit that he had for the Authority and his doggedness to get the right people in the right position. Even though he is physically not with us, what he has done for the Housing Authority will be with the Authority for years and years to come.

Mrs. Speitel thanked the Board for remembering Ed in this way. Ed was very passionate about the Housing Authority. Mrs. Speitel is so appreciative and her husband would be so humbled by this honor. He would be thrilled to know that the work the Authority is doing is moving forward. She is truly honored and cannot thank the Board enough.

Chairman Barr read **Resolution 2017-71 – Resolution Honoring the Memory of Edward C. Speitel, Sr.** He presented Mrs. Speitel with a copy of the resolution.

A motion was made by Commissioner Halliday and seconded by McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

### **Minutes**

Chairman Barr stated he was going to turn the meeting over to Mr. Gabage because some of the meeting minutes the Board is legally unable to approve. Mr. Gabage stated as far as he is concerned there is nothing illegal about not approving minutes. They can stay unapproved forever. If there is a technicality somewhere down the road where someone says something didn't happen that's in the minutes or someone says something did happen that wasn't in the minutes that could be an issue, but that would be a very unusual case. Mr. Gabage doesn't believe it would be legally permissible for the people to vote that weren't here to understand what was being said in the meetings. No one is going to criticize the OCHA for not approving minutes when it would be impossible to do that. Mr. Gabage's suggestion to the Board would be to leave the minutes unapproved where there is not a proper number of people that were here when the meeting took place.

Chairman Barr stated the July 18, 2017 meeting will remain unapproved.

Chairman Barr requested a motion to table the Regular Meeting minutes from August 15, 2017. A motion was made by Commissioner Halliday and seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Chairman Barr requested a motion to table the Executive Session minutes from August 15, 2017. A motion was made by Commissioner Halliday and seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Chairman Barr stated there was not a meeting in the months of September and October.

### **Treasurer's Report**

Linda Cavallo reviewed the Financial Report for the one month ended October 31, 2017. Motion to approve the Treasurer's Report made by Commissioner Halliday and seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

### **Executive Director's Report**

Mrs. Jones discussed the Cash Report. The Cash Report is to give the Authority an idea of where it stands from a cash prospective. There is an item listed in the report that was an amount due from the Brick Housing Authority of \$820.47. This amount was on the books all of last year and since the Authority is closing the books this amount is going to be written off. This amount was for an agreement between Ocean City and Brick for OCHA to provide some maintenance services. In addition, there is another part of that transaction, which was an invoice that the Brick Housing Authority sent to OCHA in the amount of \$1,140.88. This was a prorated invoice for Executive Director services for May 2017. The OCHA is not paying that invoice and it appears the Brick Housing Authority is not going to pay the OCHA the \$820.47. The suggestion is to write off the \$820.47.

For the new Commissioners, Mrs. Jones explained the Cash Report was actually Ed Speitel's idea to enable the Commissioners to be aware of the Authority's available cash. In the next couple of weeks the Finance Committee will meet and have a discussion about an approach to pay the City amounts owed for repairs to units due to Hurricane Sandy.

Mrs. Jones stated in her report there was a preliminary financial report for the year ending September 30, 2017. The OCHA is in the process of closing the books now and it has to be filed by the end of November. A year-end report will be brought back to the Board as soon as it becomes available.

The Recapture of Funds from 2012 Lawsuit was discussed. This was discussed a couple of meetings ago. In 2012 HUD recaptured some funds from housing authorities and it was hopeful that the OCHA would be eligible

to join a second lawsuit against HUD to recapture those funds. However, Mrs. Jones has found out, since joining the lawsuit, the OCHA isn't eligible because it actually received 87% of the amount that they should have received. To be eligible to join the lawsuit the Authority would have had to received only 81% of the funding. The good news is that the OCHA did receive all the money it was supposed to receive. The organizations that were handling this lawsuit have returned the \$1,000 payment the OHCA made to be part of the lawsuit.

In the packet tonight there are professional services resolutions that were on the agenda for September and October, but those meetings were not held. These contracts will be effective October 1, 2017, through September 30, 2018.

The Rental Assistance Demonstration Program (RAD) application was filed and the Authority is waiting to hear from HUD. The Board will be updated accordingly regarding this application. Mrs. Jones stated she can update Commissioner McCall on this at another time.

Mrs. Jones stated next month the Board will meet at Bay View Manor and as tradition has it a Board Meeting will be held and then a Holiday Party for the residents immediately following the meeting.

Wendy Hughes updated the Board in regards to Finance. The only item to report is the year-end close is being worked on. Mrs. Jones stated in addition, the accounting system is being converted from an older software version to a new software called Yardi. The new software is comprehensive and it will encompass accounting, maintenance and occupancy.

An Occupancy update was provided by Sandy Velez. Sandy stated when the VHA was hired unit inspections were conducted of all the units and have now been put on an inspection scheduled. Last Friday Pecks Beach Senior was inspected. Bayview Manor is scheduled for inspection during the months of February and March. Pecks Family will be inspected in April. There will an ongoing inspections on any units with issues until the issues are resolved. The application data has been converted into the new Yardi software. The waiting list will be purged in the next couple of weeks to validate whether or not the waiting list needs to be opened to attract more Ocean City residents. In May, there were 9 vacancies. These vacancies have been turned over and leased up. One new vacancy came up in October and maintenance is working on the turnover. There is a ready applicant to go into the unit as soon as the unit is move-in ready. There has been some legal activity regarding non-payment of rent. All the rents have been collected on all those matters. On two of those matters the OCHA received a full judgement and will be requesting a warrant for removal shortly to be executed. For the new commissioners, Sandy stated re-certifications were completed for all residents effective October 1, 2017. All residents have signed the proper re-certifications documents and have complied with the rents. This has increased the rent roll by \$14,000. The annual re-certification process will begin in January for May 1<sup>st</sup> effective re-certifications. Notices must be given to the residents by March 30<sup>th</sup> rent changes effective May 1<sup>st</sup>. Rent collection boxes have been installed at Bay View and at the Administrative building to facilitate the dropping of rent payments at any time. The box at Bay View is open from the 1<sup>st</sup> of the month to the 8<sup>th</sup> of month and closes on the 9<sup>th</sup> of the month. Any resident making payment after the 9<sup>th</sup> can come to the Administrative building where the box is open 24 hours a day, 7 days a week. A Commissioner asked how the OCHA advertises when the waiting list is open. Sandy stated an ad is placed in the newspaper and the Authority has to accept all applications, but the Admissions

and Continued Occupancy Policy states Ocean City residents and those working in Ocean City have preferences. A brief discussion on rental calculation and how income is verified was held.

Ron Miller updated the Board in regards to Maintenance. He stated roofing at the office is improving. The roofer has been out multiple times. No new update regarding exterminating services. With the new software work orders are now being completed using the new system. Previously, the maintenance staff was receiving all the after-hours calls on a cell phone. This has been discontinued and the Authority is now using an answering service to receive the calls. The answering service pages the on-call maintenance staff just for calls that need a response. Professional services went out for RFP in August and are pending approval by the Board at tonight's meeting. Repairs are being completed on the intercom at Bay View Manor. Cleaning services at Bay View Manor have been in place for about 8 weeks and has been successful. The second dumpster for the compactor at Bay View Manor is operational. The OCHA previously had two maintenance repairer staff. The OCHA currently has one maintenance repairer. A part time maintenance staff member has been budgeted and it has not been advertised yet for employment. Ron stated he has had some discussion with Mrs. Jones in regards to this position. It is very difficult to hire an experienced maintenance repairer in a part-time capacity and pay the wages the OCHA is offering. Ron recommends that the Board consider extending the original resolution for the services of the VHA maintenance staff on an as-needed basis to fill in for vacancies, vacation time, REAC issues and when other needs arise that excess work needs to be completed. Ron recommended a resolution for the amount of \$10,120 which represents 23 (8 hour) days of staffing. Mrs. Jones stated the amount is not to exceed \$10,120 and if it gets over that it would be brought back to the board for approval providing detail of the need. Ron stated this will be especially important in 2018 to prepare for HUD REAC inspections. The OCHA will not be able to prepare properly for the REAC inspection with one maintenance staff member. The OCHA will have to staff up during that time of preparation. Discussion regarding vacancies/turnovers was held. Mrs. Jones stated the Authority is budgeted for one and a half maintenance men.

With no further discussion, motion to accept the Executive Director's Report made by Commissioner Halliday and seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Committee Reports** – Chairman Barr called for a report from the Development Committee. Commissioner Halliday reported the committee met about two weeks ago with professionals and received site plans for the building on 6<sup>th</sup> & West Ave. The plans have been reviewed by the committee and arrangements were made to meet with the administration of the City to review the particulars of the plan to make sure they are in compliance. Mr. Gabage stated the engineer was supposed to get in touch with him about the application because they wanted the application by December 7<sup>th</sup>. Mr. Gabage has not heard from him. Commissioner Halliday will reach out to the engineer.

Chairman Barr stated the By-Law Committee has a resolution for approval of new By-Laws, which were worked on several months ago. The Committee consisted of Commissioner Halliday, Speitel and Barr. Commissioner Halliday stated Ed Speitel updated the By-Laws because they were somewhat antiquated. Items updated involved communication telephonically and also some absentee policies.

**Old Business** – None

**New Business** – Chairman Barr stated since the Board has three new commissioners, he has reassigned committees. Mrs. Jones has a list, which will be provided to all the commissioners by email. Chairman Barr stated all commissioners are on at least one committee. Once the commissioners receive the list, if they have any questions they are to advise Chairman Barr.

With no other discussion in related matters the Chairman moved to the Resolutions.

**Resolution #2017-60**

**Resolution to Approve Monthly Expenses – September 2017**

Chairman Barr called for a motion to approve the September monthly expenses. A motion was made by Commissioner Halliday; seconded by Commissioner Scarborough. Mrs. Jones stated that typically each month the bill lists are approved at the meeting for the same month. Since meetings were not held in September and October monthly expenses are being approved retroactively. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-61**

**Resolution to Approve Monthly Expenses – October 2017**

Chairman Barr called for a motion to approve the October monthly expenses. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. Brief explanation on payments made to the Vineland Housing Authority for the interim re-certifications of every resident and for completion of turnover units. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-62**  
**Resolution to Approve Monthly Expenses**

Chairman Barr called for a motion to approve the monthly expenses. A motion was made by Commissioner Halliday; seconded by Commissioner Scarborough. Mrs. Jones stated these are the current bills for the month of November. Typically this would go out in the board packet and then at the Board Meeting a week later it is updated. The difference tonight is the OCHA converted to a new system and the November bills are being presented tonight. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-63**  
**Resolution Authorizing Bank Account and Authorized Signatures**

Chairman Barr called for a motion to approve Resolution #2017-63. A motion was made by Commissioner McCall; seconded by Commissioner Scarborough. Mrs. Jones explained the authority has a relationship with Sturdy Savings Bank with a money market account only. The other banking that was done was a general account and a security deposit with PNC, but the fees at PNC are high. Sturdy is not going to charge the Authority any fees and will provide a slightly better interest rate. This resolution is two-fold; to establish three accounts with Sturdy Savings Bank and update the signatures, which will be Chairman Barr, Commissioner Halliday, and the Executive Director. Two signatures are required on each check. In January there will probably be another resolution to close the PNC accounts. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-64**  
**Resolution to Renew Membership in the  
New Jersey Public Housing Authority Joint Insurance Fund**

Chairman Barr called for a motion to approve Resolution #2017-64. A motion was made by Commissioner McCall; seconded by Commissioner Halliday. Mrs. Jones explained the Authority is currently a member of the New Jersey Public Housing Authority Joint Insurance Fund, which was effective 3 years ago. This is a 3 year



renewal. The Authority switched to this Fund sometime after Hurricane Sandy because insurance coverage with the JIF provided a better rate. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-65**

**Resolution Authorizing the Executive Director  
to Submit a Rental Assistance Demonstration Program (RAD) Application**

Chairman Barr called for a motion to approve Resolution #2017-65. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. Mrs. Jones explained the RAD program was discussed several times with the Board and it was in the minutes. Mrs. Jones was able to file that application based on those minutes and this resolution is to formalize the submission of the application. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-66**

**Resolution Awarding the Auditing Services Contract**

Chairman Barr called for a motion to approve Resolution #2017-66. A motion was made by Commissioner McCall; seconded by Commissioner Halliday. Mrs. Jones stated this resolution is to award the auditing contract for the audit for the year ending September 30, 2017. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-67**  
**Resolution Awarding the Consulting Services Contract**

Chairman Barr called for a motion to approve Resolution #2017-67. A motion was made by Commissioner McCall; seconded by Commissioner Scarborough. Mrs. Jones stated the consulting services are provided to assist the Authority with redevelopment project of Pecks Beach and also the RAD Program application. All of the professional services will be in line with the Authority's fiscal year as budgeted. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-68**  
**Resolution Awarding the Accounting Services Contract**

Chairman Barr called for a motion to approve Resolution #2017-68. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. Mrs. Jones stated the Authority desires to have an account and the contract will be awarded to Linda Avena, CPA effective October 1, 2017 through September 30, 2018. Chairman Barr added the accounting firm, Linda Avena and the solicitor, Mr Gabage helped the Board through some very choppy waters and would like to thank them for all of the extra work and for all the chaos they went through this past year. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-69**  
**Resolution Awarding the Legal Services Contract – General Counsel**

Chairman Barr called for a motion to approve Resolution #2017-69. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. Mrs. Jones stated it is in the best interest of the Authority to obtain general counsel and the contract will be awarded to Charles Gabage, Esq effective October 1, 2017 through September 30, 2018. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)

Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-70**  
**Resolution Amending the By-Laws**

Chairman Barr stated all Commissioners should have received a copy of the amended By-Laws. Commissioner Halliday previously discussed the amended By-Laws in his By-Law Committee report. Chairman Barr called for a motion to approve Resolution #2017-70. A motion was made by Commissioner McCall; seconded by Commissioner Halliday. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

**Resolution #2017-71**  
**Resolution Honoring the Memory of Edward C. Speitel, Sr.**

*This resolution was moved to the top of the meeting.*

**Resolution #2017-72**  
**Resolution Not Exceed \$10,120 for the Vineland Maintenance Staff**

Chairman Barr called for a motion to approve Resolution #2017-72. A motion was made by Commissioner McCall; seconded by Commissioner Halliday. A brief discussion on the terms of this resolution. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Yes)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Paula McFarland	(Absent)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

There is no need for Executive Session tonight.

Chairman Barr requested comments from the public.

Tina Cortes who resides at 1633 Bay Avenue in Ocean City and she is at the meeting on behalf of Ocean City AARP. They would like to work in conjunction with the OCHA for housing for seniors. They would like more information about the new building being built. Also would like to be made aware when there are any vacancies available. Sandra Velez stated the Authority works off of a waiting list and will advertise when the waiting list is open and applications are being accepted. Mrs. Jones stated the new building is to relocate the 20 current residents at Peck's Beach Village Senior site. The OCHA will let AARP know when the waiting list is open.

Marian Ingram who resides in Strathmere, NJ and is a member of the Ocean City AARP. Ms. Ingram asked how many people are on the waiting list right now. There are 44 seniors that live in Ocean City on waiting list and 113 that do not live in Ocean City.

Chairman closed the public comments portion of the meeting.

Chairman requested any questions and/or comments from any of the Board Members at this time. Commissioner Scarborough asked if the OCHA had a website. Mrs. Jones confirmed that the OCHA has a website. The website address is [www.oceancityha.org](http://www.oceancityha.org). Commissioner Scarborough suggested providing development information on the OCHA's website.

Chairman Barr wished everyone a Happy Thanksgiving and to thank Jackie Jones and her staff for the work they put in throughout the year. He does not have any trouble in saying they saved him and all of the Board. He is forever indebted to them. He stated this Thanksgiving he has something extra to be thankful for.

With no further business to discuss, Chairman Barr entertained a motion for adjournment of the Regular Meeting. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The vote was carried unanimously by the Board Members present. The Regular Meeting of the Board of Commissioners was adjourned at 6:07 p.m.

Respectfully submitted,

Jacqueline S. Jones  
Secretary/Treasurer