

**Housing Authority of the City of Ocean City**

**Regular Board of Commissioner Meeting Minutes**

**December 18, 2018 – 5 p.m.**

The regular meeting of the Housing Authority of the City of Ocean City was held on December 18, 2018, at 5:00 p.m. at Administrative Offices – 204 4<sup>th</sup> Street, Ocean City, New Jersey 08226.

The meeting was called to order by Chairman Barr and began with the Pledge of Allegiance. Chairman Barr read the Sunshine Law.

Upon roll call those present were:

Commissioner Robert Halliday	
Commissioner Sean Scarborough	<b>(Absent)</b>
Commissioner Michael Dattilo	
Commissioner Beverly McCall	<b>(arrived at 5:01)</b>
Commissioner Robert Henry	
Commissioner Patricia Jackson	
Chairman Robert Barr	

Also present were Jacqueline Jones, Executive Director, Wendy Hughes, VHA Assistant Executive Director, Charles W. Gabage, Esquire – Solicitor, Sandra Velez, VHA Assistant Asset Manager – Occupancy, Ron Miller, VHA Assistant Asset Manager – Operations and Patrick Mumman, Alternate Commissioner.

**Minutes**

Chairman Barr requested a motion to approve the Regular Meeting minutes from November 20, 2018. A motion was made by Commissioner Halliday and seconded by Commissioner Henry. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Abstain)
Chairman Robert Barr	(Yes)

**Treasurer’s Report**

Mrs. Jones reviewed the Financial Report for the two months ended November 30, 2018. Motion to approve the Treasurer’s Report made by Commissioner McCall and seconded by Commissioner Halliday. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

**Executive Director’s Report**

Mrs. Jones referred to the summary of Peck’s Beach – NJHMFA Pre-Development Loan. Commissioner Halliday had requested this a few months ago. Mrs. Jones will update this summary on her Director’s report accordingly for the Board.

Mrs. Jones discussed the repayment of the funds owed to the City of Ocean City referring to the Cash Report. The budgeted amount is \$5,000 per month beginning October 1, 2018 to repay the City. Discussion was had regarding an additional payment to the City. The Board agreed to a \$50,000 one-time payment. Resolution #2018-53 authorizing a one-time payment of \$50,000 to the City of Ocean City. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

Commissioner Henry asked for an explanation of the Development Fund. Mrs. Jones explained the Pre-Development Funds are from the NJHMFA grant for the redevelopment of Peck’s Beach.

Mrs. Jones reported a meeting was held today with Peck’s Beach residents to update them on the status of the new building – Speitel Manor. There was also a meeting at Bayview Manor today providing residents an update on the status of building improvements. A Holiday Luncheon was also provided for the residents today.

With no further discussion, motion to accept the Executive Director’s Report made by Commissioner McCall and seconded by Commissioner Halliday. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

**Committee Reports** – Commissioner Halliday updated the Board on the Planning Board presentation last week in regards to the new design concept. It was approved unanimously with many positive comments from the Planning Board.

**Old Business** – None.

**New Business** – Chairman Barr requested Solicitor Gabage to present for the Election of Officers. Mr. Gabage opened nominations for Chairman. The following vote was taken for Robert Barr to continue as Chairman.

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

Mr. Gabage opened nominations for Vice Chairman. The following vote was taken for Robert Halliday to continue as Vice Chairman.

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

Mr. Gabage stated the Authority is required by law to elect a Secretary/Treasurer and this position is always held by the Executive Director. The following vote was taken for Jacqueline Jones to continue as Secretary/Treasurer.

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

With no other discussion in related matters the Chairman moved to the Resolutions.

**Resolution #2018-47**  
**Resolution to Approve Monthly Expenses**

Chairman Barr called for a motion to approve the monthly expenses in the amount of \$63,130.92. A motion was made by Commissioner Halliday; seconded by Commissioner Dattilo. Commissioner Halliday requested for an analysis from last year to this year. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

**Resolution #2018-48**

**Resolution to Appoint Joint Insurance Fund Commissioner for the Fund Year 2019**

Chairman Barr called for a motion to approve Resolution #2018-48. A motion was made by Commissioner McCall; seconded by Commissioner Jackson. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

**Resolution #2018-49**

**Resolution Appointing Risk Management Consultant**

Mrs. Jones explained Thomas H. Heist Insurance Agency has represented the OCHA as their risk management consultant. The risk management consultant is compensated through NJPHA JIF with no increase to the Authority's premium. This resolution is for the year 2018. Chairman Barr called for a motion to approve Resolution #2018-49. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

**Resolution #2018-50**

**Resolution Approving Dates for 2019 Board Meeting**

Chairman Barr called for a motion to approve Resolution #2018-50. A motion was made by Commissioner McCall; seconded by Commissioner Halliday. Chairman Barr stated all the meetings will be held at the Administrative Building located at 204 4<sup>th</sup> Street, Ocean City, NJ. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

**Resolution #2018-51**

**Resolution Adopting State Budget – October 1, 2018 to September 30, 2019**

The Authority approved this Budget several months ago. The State has approved it and the Authority now has to adopt the budget. Chairman Barr called for a motion to approve Resolution #2018-51. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

**Resolution #2018-52**

**Resolution Executing Choice Mobility Letter Agreement with the Vineland Housing Authority**

Chairman Barr called for a motion to approve Resolution #2018-52. A motion was made by Commissioner McCall; seconded by Commissioner Jackson. Rick Ginnetti, The Brooke Group, stated the OCHA has been approved to participate in the RAD Program, which changes the Authority's funding platform from a Public Housing funding platform to a Section 8 platform. The OCHA is approved for Project Based Voucher rental assistance. He explained the Choice Mobility Letter Agreement and explained the VHA's role. Commissioner Henry stated he finds this material to be very complex and would like additional information to review this subject. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Abstain)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)
Chairman Robert Barr	(Yes)

**Resolution #2018-53**

**Resolution Authorizing One-Time Payment to the City of Ocean City for Repayment of Hurricane Sandy Funds**

The Board agreed to a \$50,000 one-time payment. Chairman Barr called for a motion to approve Resolution #2018-53. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Sean Scarborough	(Absent)
Commissioner Michael Dattilo	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Yes)
Chairman Robert Barr	(Yes)

Chairman Barr requested comments from the public. No public comments. Chairman closed the public comments portion of the meeting.

With no further business to discuss, Chairman Barr entertained a motion for adjournment of the Regular Meeting. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The vote was carried unanimously by the Board Members present. The Regular Meeting of the Board of Commissioners was adjourned at 5:56 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jacqueline S. Jones". The signature is written in a cursive, flowing style.

Jacqueline S. Jones  
Secretary/Treasurer