

Housing Authority of the City of Ocean City

Regular Board of Commissioner Meeting Minutes

June 18, 2019 – 5:02 p.m.

The regular meeting of the Housing Authority of the City of Ocean City was held on June 18, 2019, at 5:00 p.m. at the Administrative Offices – 204 4th Street, Ocean City, New Jersey 08226.

The meeting was called to order by Chairman Barr. Chairman Barr read the Sunshine Law.

Chairman Barr requested everyone to rise for the Pledge of Allegiance.

Upon roll call those present were:

Commissioner Robert Halliday	
Commissioner Patrick Mumman	
Commissioner Beverly McCall	<i>(arrived at 5:03 p.m.)</i>
Commissioner Robert Henry	
Commissioner Patricia Jackson	<i>(absent)</i>
Chairman Robert Barr	

Also present were Jacqueline Jones, Executive Director, Wendy Hughes, Assistant Executive Director, Charles W. Gabage, Esquire – Solicitor, Linda Cavallo – Accountant and Ron Miller, VHA Assistant Asset Manager – Operations.

Minutes

Chairman Barr requested a motion to approve the Regular Meeting minutes from May 21, 2019. A motion was made by Commissioner Mumman and seconded by Commissioner Henry. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Absent)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Treasurer's Report

Ms. Cavallo reviewed the Financial Report for the eight months ended May 31, 2019. Motion to approve the Treasurer's Report made by Commissioner Halliday and seconded by Commissioner Mumman. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Executive Director's Report

Mrs. Jones stated she provided the Board with an updated cash report. She updated the Board regarding the OCHA office and phone coverage schedule. The phone equipment was installed today. It has been tested and it is working. The plan is to test it for the next week or two and implementation of the new schedule will take place after the 4th of July holiday. Before it is implemented a letter will be sent to the tenants regarding the change. Phone coverage will be from 8:30 am-

4:30 pm and there will be someone at the OCHA office three days a week - Monday, Wednesday and Thursday's. The protocol after hours for emergency work orders will remain the same.

A Special Meeting is scheduled for Tuesday, June 25th at 5 pm. The intent of the meeting is to award the contract for construction of Speitel Commons at Bayview Manor. In addition, any payables that are due will be presented for payment at the meeting.

Mrs. Jones mentioned a Commissioner offered to provide swimming lessons to 10 children in the development. The swimming lessons are conducted by the Aquatic & Fitness Center staff in the City. A postcard was mailed out to see if anyone is interested. There are 5 children who are interested. Commissioner Henry was thanked for financially supporting this effort.

With no further discussion, motion to accept the Executive Director's Report made by Commissioner McCall and seconded by Commissioner Mumman. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Committee Reports – None

Old Business – None.

New Business – Chairman Barr reminded the Board of the Special Meeting next Tuesday, June 25, 2019 at 5 p.m. at the OCHA's Administrative Offices unless otherwise noted.

With no other discussion in related matters the Chairman moved to the Resolutions.

Resolution #2019-22
Resolution to Approve Monthly Expenses

Chairman Barr called for a motion to approve the monthly expenses in the amount of \$52,039.16. A motion was made by Commissioner Halliday; seconded by Commissioner McCall. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Resolution #2019-23
PHA Certification of Compliance Annual Plan

Chairman Barr called for a motion to approve Resolution #2019-23. A motion was made by Commissioner Mumman; seconded by Commissioner McCall. Mrs. Jones explained the OCHA is considered a small housing authority because there are under 250 units. A small authority is only required to prepare a 5-year plan. However, when there is a “significant amendment” to the Plan an amended plan must be filed. The Authority passed an “Over Income Policy” and that is what generated the amendment. The following vote was taken:

Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

Resolution #2019-24
Resolution of Compliance (Board of Commissioners and Executive Director)

Chairman Barr called for a motion to approve Resolution #2019-24. A motion was made by Commissioner McCall; seconded by Commissioner Halliday. Mrs. Jones explained the DCA requires the Authority to pass this resolution every year to make sure that all Authority commissioners and Executive Director have completed or are in the process of completing the required Commissioner courses.

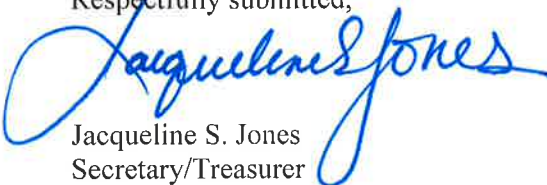
Commissioner Robert Halliday	(Yes)
Commissioner Patrick Mumman	(Yes)
Commissioner Beverly McCall	(Yes)
Commissioner Robert Henry	(Yes)
Commissioner Patricia Jackson	(Absent)
Chairman Robert Barr	(Yes)

There is no need for Executive Session tonight.

Public Comments: No public present.

With no further business to discuss, Chairman Barr entertained a motion for adjournment of the Regular Meeting. A motion was made by Commissioner Halliday; seconded by Commissioner Henry. The vote was carried unanimously by the Board Members present. The Regular Meeting of the Board of Commissioners was adjourned at 5:19 p.m.

Respectfully submitted,


Jacqueline S. Jones
Secretary/Treasurer